

# HELPING STUDENTS PREPARE FOR PRESENTATIONS

October 19, 2021



CAREER & PROFESSIONAL DEVELOPMENT:  
HELPING STUDENTS PREPARE FOR  
PRESENTATIONS

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# Overview

## Structure

CPD and Presentation Skills

Presentation Skills Pilot Project

Tips for Helping Students Prepare

Time for Discussion



# CPD and PRESENTATION SKILLS

## Professional Development

Interviews



Grad Show Preview

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# Presentation Skills Pilot Project

# Why?

● ● ● **Talk to class**

● ● ● **Feedback on presentation 1**

● ● ● **One-on-one feedback**


● ● ● **Feedback on presentation 2**

# Structure

## **OBSERVATIONS: CHALLENGES & OPPORTUNITIES**

- Nerves
- Reading is comfortable
- Not sure how to prepare
- Rehearsal

- Connecting ideas
- Selecting material
- Going beyond the visual



Structure and  
Story

Preparation  
and  
Rehearsal

Delivery



# Building Blocks



## OBSERVATIONS: SUCCESSSES

- Able to present in spite of nerves
- Preparation helps
- Can present to time

- Appreciate tips on using voice
- Storytelling approach seems effective
- Improved presentations

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# QUICK SUGGESTIONS



1

WAYS TO HELP

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FOR PRESENTATIONS

Acknowledge the  
nerves in a supportive  
way



## 2. REVIEW THE ASSIGN.

Timeframe

Expectations

## 4. REHEARSAL

Give ideas about how

## 3. HELP THEM CHOOSE

Main focus

Think about the audience

## 5. WRAP UP

Remind them it's an  
opportunity

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# LONGER TERM



#1

Talk about real-world  
(professional/industry)  
presentation situations.

Let them know why you're  
having them present.

#2

Make use of weekly class meetings.

Develop a brief (1-3 items) checklist/scaffold for presenting


Give feedback on that checklist/scaffold.

#3

Reduce the pressure  
during/through practice.

Reframe as a chance to  
develop skills, make mistakes.





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# Building Blocks

# Ways to Help



**Create Room for  
Practice & Rehearsal**



**Share Clear  
Expectations**



**Scaffold Structure  
and Delivery**

CPD

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# DISCUSSION