Enrollment Services

Frequently Asked Questions Regarding Priority Registration Assignment at ACCD

1. How is priority registration assigned?
   Graduate students are assigned a priority registration appointment on Monday of Week 12. Undergraduate students follow the graduate students with a registration appointment according to total credits completed (including transfer credit). Students with the most completed credits are assigned an earlier priority registration time.

2. Do currently registered credits count towards the total number of cumulative credits?
   No, course credits in progress do not count towards the cumulative credits.

3. Do Incomplete credits count towards the total number of cumulative credits?
   No, course credits in progress do not count towards the cumulative credits.

4. Do ArtCenter Extension course credits count towards the total number of cumulative credits?
   No, they do not. Only completed degree program course credits and transfer credit count towards the cumulative credits.

5. What are the priority registration times?
   There are four time blocks per day, Monday through Friday: 9am, 11am, 1pm, and 3pm.

6. Why are priority registration times not assigned on holidays and weekends?
   The Office of Enrollment Services and the Help Desk are not open on holidays and weekends to assist students with registration issues.

7. Do certain student groups receive earlier priority registration assignments?
   Yes, the following groups are eligible for an earlier priority registration assignment: ArtCenter Student Government members, student receiving Veteran Affairs benefits, and students approved to receive accommodations by the Center for Student Experience.

   If you believe you belong to one of these groups but are not currently assigned the earlier priority registration assignment, please contact the coordinator for that group. If the coordinator verifies you are eligible for an earlier registration assignment, your priority registration assignment will be updated by the Office of Enrollment Services.

8. When and how do we receive the priority registration appointment?
   An email notification from Information Technology is sent on Monday, Week 11. Your assigned priority registration date and time can also be located on the Student Planning Dashboard under Priority Registration and Holds Information in your My Progress (degree audit).