

# Diploma Reprint

## Enrollment Services

Phone 626.396.2313  
Fax 626.396.2209  
enrollmentservices@artcenter.edu

### Student Information

\_\_\_\_\_  
Last Name First Name Student ID Birthdate

### Diploma Information

\_\_\_\_\_  
Name to be printed on the Diploma

\_\_\_\_\_  
Date of Graduation Major

\_\_\_\_\_  
Degree Additional Honors

### Diploma Mailing Address and Phone Number

Diploma to be mailed to: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_  
\_\_\_\_\_

### Reprint, Shipping, and Payment Options

#### Diploma Reprint Options:

- Regular: \$40 (*scheduled print cycle: January, May, September*)
- Expedited: \$200 (*non-scheduled print cycle: 7-10 business days*)

#### Shipping Options:

- Domestic Priority Mail: \$15 (*2-3 business days*) *Tracking information available.*
- FedEx International Priority Delivery: \$32 (*5-7 business days*) *Tracking information available.*
- Pick up (*at the Enrollment Services office*)

#### Payment Options:

- Check / Cashiers Check/ Money Order (Payable to: ArtCenter College of Design)
- Credit Card Payment - Enter the first and last name as well as the e-mail address of the person making the payment. (The e-mail address listed below will receive an e-mail from Authorize.net to submit the credit card payment securely.)

\_\_\_\_\_  
First and Last Name

\_\_\_\_\_  
E-mail Address

ArtCenter College of Design  
1700 Lida Street, Pasadena, California 91103

## For Office Use Only

Holds on Account: \_\_\_\_\_ Amount Paid: \_\_\_\_\_ Date Sent: \_\_\_\_\_