

The Mabel Wilson Richards Scholarship Fund

Scholarship Application and Information

Information About Scholarship

The Mabel Wilson Richards Scholarship Fund was created by the Will of the late Mabel Wilson Richards and by a court decree construing it. By the terms of that Will, the income from the trust assets may be used only to provide financial assistance for the education of worthy and needy girls who reside in the city of Los Angeles, California, or in one of the cities described in the attached list. No student shall consider that this scholarship is granted until formal reply is made by the trustees following the recommendation made by the college.

Eligible Students

Scholarships are awarded without regard to race, religion, or creed. There are certain requirements for eligibility. An award winner must:

1. Be a resident of one of the cities listed. Residence is determined in the same manner as at the University of California and the California State Colleges.
2. Have been accepted for admission by an accredited college listed.
3. Demonstrate need for monetary assistance at the college of her choice for the current quarter/academic year.
4. Demonstrate high moral character and good citizenship.
5. Complete a Financial Aid Application with the college she is currently attending and have been identified as eligible for financial assistance.
6. Be a citizen of the United States, or, if under 21 and not a citizen, either or both of her parents must be admitted on a permanent resident visa.
7. A student enrolling on campus for the first time must have earned a grade point average of B or higher in her last two years of high school, or her first year in college. Any undergraduate recipient of funds must carry at least 12 letter-grade units each quarter, or 36 annually, and must achieve and maintain a B or better average. Eligibility shall be determined from the student's need (a) on basis of special information requested of the student in the scholarship application, and (b) the recommendation written on her behalf by the Scholarship Coordinator based on the term of the donor. A student may receive the scholarship more than once.
8. Comply with all the rules and regulations as stated in the Will provisions for the administration of this scholarship.

Application Procedure

Fill out the form attached and mail or submit to the Office of Financial Aid and Scholarships. The Trustees select the recipients of the grants from the applicants who are recommended by certain schools and who reside in the areas specified. **THE TRUSTEES OF THE FUND DO NOT ACCEPT ANY APPLICATIONS OTHER THAN THOSE RECEIVED THROUGH THE OFFICE OF FINANCIAL AID & SCHOLARSHIPS.** All blanks must be filled in.

Basis of Selection

All grants are made on the competitive basis, consideration being given to scholastic achievement, financial need, and promise. Eligibility is determined from the applicant's statements on the application form and the school reports.

Scholarship Filing Date

Applications should be filled out prior to the opening of the semester, or dates announced by the scholarship committee of the campus on which the award is made. **You must return the scholarship application to the Financial Aid Office by October 26th, 2018.**

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Cities falling within the residence requirements:

Alhambra	Gardena	Montebello	Sierra Madre
Altadena	Garvey	Monterey Park	Signal Hill
Arcadia	Glendale	Montrose	South El Monte
Artesia	Glendora	Morningside Park	South Gate
Avalon Village	Granada Hills	Mount Wilson	South Pasadena
Azusa	Harbor City	North Hollywood	South San Gabriel
Baldwin Park	Hawthorne	North Hills	Studio City
Bassett	Hermosa Beach	Northridge	Sun Valley
Bel-Air	Highland Park	Norwalk	Sunland
Bell	Hollydale	Ocean Park	Sylmar
Bell Gardens	Hollywood	Pacific Palisades	Tarzana
Bellflower	Hollywood Riviera	Pacoima	Temple City
Belvedere	Huntington Park	Palms	Terminal Island
Beverly Hills	Industry	Palos Verdes Estates	Topanga
Beverlywood	Inglewood	Panorama City	Torrance
Bradbury	Irwindale	Paramount	Tujunga
Brentwood	La Cañada	Pasadena	Universal City
Burbank	La Crescenta	Pico	Van Nuys
Calabasas	Lakewood	Pico Rivera	Venice
Canoga Park	Lamanda Park	Playa Del Rey	Verdugo City
Chatsworth	La Mirada	Potero Heights	Vernon
Cheviot Hills	La Puente	Rancho Park	Walnut
City Terrace	Lawndale	Redondo Beach	Watson
Compton	Lennox	Reseda	Watts
Covina	Lincoln Village	Rivera	West Covina
Culver City	Lomita	Rolling Hills	West Hollywood
Dominguez	Long Beach	Rosemead	West Los Angeles
Downey	Los Alamitos	San Fernando	Westchester
Duarte	Los Angeles	San Gabriel	Westdale
Eagle Rock	Los Nietos	San Marino	Westwood
East Los Angeles	Lynwood	San Pedro	Whittier
East Montebello	Malibu	Santa Fe Springs	Willowbrook
East San Gabriel	Manhattan Beach	Santa Monica	Wilmar
El Monte	Mar Vista	Sawtelle	Wilmington
El Segundo	Maywood	Sepulveda	Winnetka
Encino	Monrovia	Sherman Oaks	Woodland Hills
Flintridge			

The following is a list of the schools which currently receive grants from the Mabel Wilson Richards Scholarship Fund:

ArtCenter College of Design	Pepperdine University	
California State University, Long Beach	Pitzer College	
California State University, Los Angeles	Pomona College	
California State University, Northridge	Santa Monica College	
Claremont McKenna	Scripps College	
Compton College	Southwestern University (School of Law)	
Loma Linda University (School of Medicine)	Stanford University	
Los Angeles City College	University of California	
L.A. County Medical Center School of Nursing	Berkeley	Riverside
Los Angeles Mission College	Davis	Santa Barbara
Los Angeles Southwest College	Irvine	San Diego
Los Angeles Trade-Technical College	Los Angeles	
Loyola Marymount University	University of the Pacific	
Loyola School of Law	University of Southern California	
Mt. Saint Mary's College	Univ. of Southern Calif. Law Center	
Harvey Mudd College	Univ. of Southern Calif. School of Medicine	
Occidental College	Woodbury University	

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Application for Financial Assistance

Deadline October 26th, 2018

I. PERSONAL INFORMATION

1. Name (Miss, Mrs., Ms.) _____
(Last) (First) (Middle)
2. Local Address _____ Telephone _____
(Number & Street) (City) (State) (ZIP)
- Permanent Address _____ Telephone _____
(Number & Street) (City) (State) (ZIP)
3. Date of Birth _____ Place of Birth _____
4. Marital Status Single Married Divorced/Widowed Maiden Name _____
5. Student ID# _____
6. Name of Parents or Guardian _____
7. Address of Parents of Guardian _____
(Number & Street) (City) (State) (ZIP)
8. U.S. Citizen or Permanent Resident of the U.S.

II. EDUCATIONAL INFORMATION

1. List all your educational experiences to date starting with the most recent:

Name of High School or College	Dates Attended	Graduating Date	Degrees	GPA
ArtCenter College of Design				

2. Your current academic standing:
 Freshman Sophomore Junior Senior
3. Your expected degree and date of graduation: B.A. B.S. Other: _____
 January 20_____ June 20_____
4. Major: _____
University attending/enrolled: **ArtCenter College of Design**
Proposed Occupation or Profession: _____
5. Continuing Student Transfer Student form another Institution
 Entering Freshman and enrolled as a full-time student, taking at least the minimum number of units to maintain that status for each term.
6. Expected number of units you expect to carry each term: Fall _____ Spring _____
(Undergraduate Minimum: 12 units per term, 36 units per academic year)
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III. ACTIVITY AND WORK INFORMATION

1. List high school, college, and community activities including offices held and awards received starting from the most recent (Use separate sheet if necessary):

Organization	Offices/Awards	Period of Time Participated

List work experience during last four years starting from the most recent:

Organization	Offices/Awards	Period of Time Participated

IV. FINANCIAL INFORMATION

Student Income Per Year

Family or Friends _____ \$ _____
 Earnings of Spouse (Net) _____ \$ _____
 Savings, etc, _____ \$ _____
 Student's Earnings _____ \$ _____
 Scholarships, Grants, Etc. (Specify)
 _____ \$ _____
 _____ \$ _____
 _____ \$ _____
 _____ \$ _____
 Loans (Specify)
 _____ \$ _____
 _____ \$ _____
 _____ \$ _____
 _____ \$ _____
 _____ \$ _____
 _____ \$ _____
 Welfare Benefits (Specify)
 _____ \$ _____
 _____ \$ _____
 Other Sources (Specify)
 _____ \$ _____
 _____ \$ _____
 _____ \$ _____
TOTAL INCOME _____ **\$** _____

Student Expenses Per Year

Tuition and Fees _____ \$ _____
 Books and Supplies _____ \$ _____
 Room and Board _____ \$ _____
 Food _____ \$ _____
 Medical _____ \$ _____
 Transportation _____ \$ _____
 Personal Expenses, etc, _____ \$ _____
 Utilities _____ \$ _____
 Other Expenses (Specify)
 _____ \$ _____
 _____ \$ _____
 _____ \$ _____
 _____ \$ _____
 _____ \$ _____
 _____ \$ _____
 _____ \$ _____
 _____ \$ _____
 _____ \$ _____
TOTAL EXPENSES _____ **\$** _____

Student Assets

Savings _____ \$ _____
 Stocks and Bonds _____ \$ _____
 Other Investments _____ \$ _____
 Dollar Value of Car _____ \$ _____
 Whole-Life Insurance Value _____ \$ _____
 Equity in House or other Real Estate _____ \$ _____
 Share in Business or Farm _____ \$ _____
TOTAL ASSETS _____ \$ _____

Student Liabilities

Loans _____ \$ _____
 Mortgage or Rent _____ \$ _____
 Insurance Premiums _____ \$ _____
 Other (Specify) _____ \$ _____
 _____ \$ _____
 _____ \$ _____
TOTAL LIABILITIES _____ \$ _____

Mother's Occupation: _____
 Father's Occupation: _____
 Spouse's Occupation: _____

Mother's Income: _____
 Father's Income: _____
 Spouse's Income: _____

V. CERTIFICATION (Applicant's Statement)

In case I am granted this scholarship, I hereby certify that:

1. I am in need of the scholarship in order to continue my college work this academic year.
2. I am a full-time college student with a minimum of 12 units per term.
3. I will use the scholarship only for the payment of tuition and required fees, board and room, and similar living expenses and for instructional equipment, materials and books this semester or year or period designated for scholarship award.
4. I hereby acknowledge that the information submitted herewith is true and correct and I agree to abide by the terms and conditions of the scholarship if it is approved and accepted by me.
5. I hereby state that I am a resident of the Los Angeles area and have been for the past 2 years, I further state that I am not considered a non-resident according to the terms of this trust.
6. I hereby consent to the release of my grades to the Trustees of the Mabel Wilson Richards Scholarship Fund.

SIGNATURE OF THE APPLICANT _____ **DATE** _____

OFFICE USE ONLY

VI. Must be completed by the Scholarship Coordinator at the Office of Financial Aid & Scholarships

Please execute the following statement:

To the best of my knowledge, this applicant has demonstrated high moral character and good citizenship while in attendance at this school. Her grade point average is _____ and she meets all the qualifications of the Mabel Wilson Richards Scholarship Fund. A progress report of this student will be forwarded to the Trustees at the end of each semester, for which the grant was made showing number of letter-grade units attempted, number completed, and the GPA.

School **ArtCenter College of Design** Position **Financial Aid Assistant Director**

Signature _____ Date _____