Faculty Professional Development Fund

- **OFD Inside Page**
- **FAQ**
- **FPD Application**
- **Submit Application to OFD**
- **Education Travel Request Form**
- **Make Travel & Lodging Plans**
- **Submit Forms via FPD Drop-box**
- **Include Invitation from Conference**
- **Authorized Travel Agent can Help with Flights and Hotel**
- **Upon Return**
  - **Presentation Submitted to ArtCenter Archives**
  - **Work with MarCom or OFD to Share with Community**
  - **Travel Expense Form to OFD for Reimbursement**

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- **This Can Be Completed Prior to Conference Acceptance**
- **Notification of Acceptance or Letter of Invitation is Necessary to Complete These Steps**
- **These Steps Must Be Completed Upon Return from Conference**