

Student Guidelines for Financial Aid Degree Audit Requirements

Do you receive Federal or State Financial Aid?

If you answered yes, there are some important changes coming your way beginning Fall 2022 that could affect your eligibility to receive federal/state financial aid. Review the guidelines below to ensure that you are adhering to the new requirements.

- Register for at least 12 units of required coursework for full-time attendance. Coursework that satisfies a requirement on your Degree Audit Report is considered a required course.
- Students taking an ArtCenter Lite term must enroll in ONLY required courses in order to receive their prorated financial aid award.
 - Be sure to review your Degree Audit Report after registering for classes to ensure that the course is located under a required area as shown below.



HWRI-102 (WRITING STUDIO) 3 OR HWRI-101 (WRITING STUDIO: INTENSIVE) 3 Fully Planned 0 of 3 Credits Completed. [Hide Details](#)

Status	Course	Grade	Term	Credits
In-Progress	HWRI-101 Writing Studio: Intensive		22SP	3

- Coursework that does not meet a requirement on your Degree Audit Report will not be eligible for federal/state financial aid. This includes all coursework that falls under the "Other Courses" area of your degree audit report as shown below.

Other Courses



Status	Course	Grade	Term	Credits
Planned	EANI-104 2D 1 Fundamentals		22SP	3
Planned	HNAR-290 Shakespeare Plays & Films		22FA	3
Planned	HHIS-256 Des Hist of Comics & Animation		24FA	3

- Students who have been approved to substitute a required course on their Degree Audit Report must submit the [Waive-Sub Form](#) to Enrollment Services preferably by Week 11 before the start of the term in which they plan to enroll in the course, in order to ensure they will receive their financial aid on time.
- Students should expect to have their aid prorated or removed if they are enrolled in less than 12 required units at the end of add/drop.

Following are some registration examples and a checklist to assist you.

Examples of Course Registration Regarding Federal/State Financial Aid

Student is:

Registered for 16 units, 12 count toward degree. Student will receive all federal student aid.

Registered for 16 units, 0 count toward degree. Student will receive no federal student aid.

Registered for 12 units, 9 count toward degree. Student aid will be prorated to 75%.

Registered for 9 units, 6 count toward degree. Student aid will be prorated to 50%.

Checklist

- √ Seek general advising early if you have questions about the registration process
- √ Seek major advising early if you have major-specific questions and/or requests for course substitutions
- √ Submit requests for course substitutions preferably by Week 11 before the start of the term
- √ Register!
 - Register in at least 12 units of required coursework to receive full-time federal/state financial aid disbursement
 - Students taking an ArtCenter Lite term must enroll in **only** required courses to receive prorated federal/state financial aid disbursement
- √ After registration, review your Degree Audit Report (DAR) to verify that at least 12 units are placed under a required area for full-time, or if taking a Lite term, all units are placed under a required area
 - Registered courses that fall under the “Other Courses” area of your DAR are not eligible for federal/state financial aid

Resources

- For general academic advisement, schedule your appointment [here](#), or email advising@artcenter.edu
- For major advisement regarding potential Course Waive/Substitutions, contact your department.
- For questions about your financial aid award, refer to *A Guide to Your Financial Aid* on [Financial Aid Inside page](#), or email your Financial Aid Counselor:

Last Name Begins

Counselor Name

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